

Stronger Communities Committee Meeting of Witney Town Council



Monday, 30th May, 2022 at 6.00 pm

To members of the Stronger Communities Committee - O Collins, J Aitman, L Ashbourne, L Duncan, H Eaglestone, V Gwatkin, A Prosser and R Smith (and all other Town Councillors for information).

You are hereby summonsed to the above meeting to be held in the **Gallery Room, The Corn Exchange, Witney** for the transaction of the business stated in the agenda below.

Admission to Meetings

All Council meetings are open to the public and press unless otherwise stated.

Numbers of the public will be limited, with priority given to those who have registered to speak on an item on the agenda. Any member of the public wishing to attend the meeting should contact the Democratic and Legal Services Officer (democracy@witney-tc.gov.uk) in advance to reserve a seat.

For further information or clarification regarding the meeting contact the Democratic and Legal Services Officer at democracy@witney-tc.gov.uk Tel: 01993 226071

Recording of Meetings

Under the Openness of Local Government Bodies Regulations 2014 the council's public meetings may be recorded, which includes filming, audio-recording as well as photography.

As a matter of courtesy, if you intend to record any part of the proceedings please let the Town Clerk or Democratic Services Officer know before the start of the meeting.

Agenda

1. Apologies for absence

To consider apologies and reasons for absence.

Committee members who are unable to attend the meeting should notify the Democratic & Legal Services Officer (democracy@witney-tc.gov.uk **prior to the meeting**, stating the reason for absence.

Standing Order 30(a)(v) permits the appointment of substitute Councillors to a Committee whose role is to replace ordinary Councillors at a meeting of a Committee if ordinary Councillors of the Committee have confirmed to the Proper Officer **before** the meeting that they are unable to attend.

2. Declarations of Interest

Members are reminded to declare any disclosable pecuniary interests in any items under consideration at this meeting in accordance with the Town Council's Code of Conduct.

3. Election of Vice-Chair

To elect the Vice-Chair of the Committee for the 2022/2023 municipal year.

4. Minutes (Pages 5 - 8)

- a) To adopt and sign as a correct record the minutes of the meeting held on 21 March 2022
- b) Matters arising from the minutes not covered elsewhere on the agenda. (Questions on the progress of any item).

5. **Public Participation**

The meeting will adjourn for this item.

Members of the public may speak for a maximum of **five minutes** each during the period of public participation, in line with Standing Order 42. Matters raised shall relate to the following items on the agenda.

6. **Committee Terms of Reference (Pages 9 - 10)**

To review the Committee Terms of Reference (TOR). The current TOR's are attached.

7. **Open Spaces Strategy, Committee Objectives and Work Programme for the Municipal Year (Pages 11 - 16)**

To receive the report of the Town Clerk/CEO.

8. **Finance Report (Pages 17 - 22)**

To receive the report of the Town Clerk/CEO.

9. **Youth Services Grant Review (Pages 23 - 24)**

To consider the report of the Deputy Town Clerk.

10. **Communications and Community Engagement Report (Pages 25 - 60)**

To consider the report of the Communications & Community Engagement Officer.

11. **Town Hall Window - Community Use (Pages 61 - 64)**

To consider the report of the Deputy Town Clerk.

12. **Third Party/ Large Events**

To receive a verbal update (If appropriate)

13. **Platinum Jubilee Working Party Minutes (Pages 65 - 66)**

To receive the minutes of the Platinum Jubilee Working Party held on 28th April 2022.

14. **Oxford Playhouse - Participation Event at the Leys Recreation Ground (Pages 67 - 68)**

To consider correspondence concerning an event at the Leys.

15. **Community Support - Ukrainian Families**

To receive a verbal update (if appropriate)

16. **Tower Hill Tree re-inspection (Pages 69 - 70)**

To consider the report of the Maintenance & Environmental Services Officer

17. **Litter and Dog Waste Bins**

To consider the report of the Maintenance & Environmental Services Officer (To follow)

18. **Exclusion of Press and Public**

To consider and if appropriate, to pass the following resolution:

That in accordance with section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960, and as extended by Schedule 12A of the Local Government Act 1972, the public, including the press, be excluded from the meeting because of the confidential nature of the following business to be transacted

19. **Closed-circuit television (CCTV) (Pages 71 - 82)**

To consider the confidential report of the Town Clerk/CEO.



Town Clerk